

PGA MEMBER BRAND GUIDELINES



# **TABLE OF CONTENTS**

If You Need Help	
Evolution of the PGA Member Logos	2
Introduction	3-4
PGA Member Logos	5
Clear Space and Minimum Size	6
Logo Colors	7
Color Variations	8
Typography	9
Usage Guidelines	10
Standards	1
Stationery System	12
PGA Member Letterhead	13
Envelope	14
Stationery System Misuse	15
Business Card	16
Business Card Misuse	17
Associate Usage	18
Student Usage	19-20
Advertising	2
On-site Signage	22
Digital Use	23-24

## IF YOU NEED HELP

We've tried to make this PGA Member Brand Guidelines as simple for you to navigate and reference as possible. We do realize however that questions and uncertainty may arise. As an overview to the PGA of America branding process, the following guidelines provide options when applying the PGA logo, PGA Member Seal with Rocker designation as well as the PGA Member Seal, Rocker, and PGA Letters to merchandise and apparel items:

- It is required to use the Trademark Registration Notice on all printed collateral such as business cards, stationary, brochures, fliers, etc.
- 2. The PGA Member logo(s) consists of the seal/rocker and letters PGA together. The preference is to always express the seal/rocker and letters together side by side whenever possible. PGA Members may use the PGA logo, the Seal and Rocker as well as the Seal, Rocker and PGA Letters on any items that are strictly for personal use and not for retail or resale of any kind.

Correct usage of our logo goes a long way in protecting the identity and conveying the pride we all have in our Association. In order for our identity to sustain its inherent value, and to continue to communicate an image that has long been accepted and believed in by all as the industry leader, it must be implemented with care, consistency, and good design judgment.

While we endorse imagination in many aspects of the PGA Member's business, we would like to encourage conformity and compliance with the policies, procedures, and guidelines presented here

This can be accomplished only by using this PGA Brand Guidelines as your reference. Thank you in advance for your support of this very important Association program.

The guidelines may answer many of the questions regarding implementation. However, if you or a vendor have a question or need help with an item not shown in the guidelines, please contact:

#### **PGA Merchandise Department**

Dee Headley 561.624.7637 | PGASHOP@pgahq.com

#### The PGA of America

100 Avenue of the Champions PO Box 109601 Palm Beach Gardens, FL 33401-9601

## **EVOLUTION OF PGA MEMBER LOGOS**



Previously, everyone wore the PGA Professional rocker. A PGA Professional represents the 24,000+ PGA Members as well as the 4,000+ PGA Associates. During the 103rd PGA Annual Meeting, the logo with the Member Professional rocker was shared with the Delegation. A straw poll regarding the adoption of the Member Professional Rocker was conducted, and over 79% of the Delegation supported the adoption of the Member Professional rocker. During their post-Annual Meeting Board Meeting, the Board approved the Member Professional rocker for usage beginning in January of 2020. PGA Members are not required to dispose of existing merchandise, golf bags, business cards, etc. with the old logos, but will be required to use the new logo on any new inventory going forward.

#### What logo should I use?

You should use the logo that corresponds with the highest level of PGA Education that you have completed. Personal use of the PGA Member Professional, PGA Specialized Professional, PGA Certified Professional and PGA Master Professional logos is intended to benefit individual PGA Members. Therefore, use of these logos is the responsibility of each PGA Member.

#### Logos and Merchandising

As part of the continued rollout of the Lifelong Learning

ASSOCIATE -

line of member-branded clothing and accessories in our online PGA Member Merchandise Shop beginning at the 2020 PGA Show. This merchandise will reflect the latest updates to the logos for Member Professional, Specialized Professionals, Certified Professionals and Master Professionals. Please see the PGA Member Merchandise Guide for more information and proper usage of logos.

#### What happened to the Stars?

PGA Certified and Master Professionals who have attained that status by December 31, 2019, will be allowed to continue to use the appropriate PGA Certified and PGA Master Professional logos with the "stars" at their discretion. The PGA will continue to sell this logo in the PGA Member Shop, and allow approved vendors to produce soft goods with these logos for those eligible to purchase.

While PGA Certified and Master Professionals who have earned that status by December 31, 2019 will continue to have the ability to use the logo with the stars, the Association will move forward promoting the value of earning PGA Master Professional and PGA Certified Professional status using the logos without the stars.



and the three career paths, we will be offering a new













## INTRODUCTION



#### **SEAL WITH DESIGNATION**







#### SEAL WITH DESIGNATION AND PGA LETTERS







The PGA, PGA Member Professional, PGA Specialized Professional, PGA Certified Professional, and PGA Master Professional logos are designed to honor and bring more attention to individual PGA Members.

Personal use of the PGA Member Professional, PGA Specialized Professional, PGA Certified Professional, and PGA Master Professional logos is intended to benefit individual PGA Members. Therefore, use of these logos is the responsibility of each PGA Member. These logo marks should never be given to anyone who is not a PGA Member. It is important to understand that personal use means not

for retail use and/or not for resale of any kind. These logo marks are intended for the applicable PGA Member's use only.

The logos may not be used by anyone else. For example, if your employer wishes to use the PGA Member Professional, PGA Specialized Professional, PGA Certified Professional, and PGA Master Professional logos in a digital advertisement, your name must be included in the advertisement as outlined in the guidelines and use of the logo and your name must be authorized by you.

NOTE: The PGA Master Professional logo will be used for visual purposes in the rest of this guide. All guidelines mentioned will also be applicable to the PGA Member Professional, PGA Specialized Professional and PGA Certified Professional logos with rockers. Additionally, the Teaching & Coaching career path will be used for visual purposes in the rest of the guide. All guidelines mentioned will also be applicable for the Golf Operations and Executive Management logos. Use of PGA trademarks does not imply endorsement, perceived sponsorship or association with any product or service of the PGA of America.

#### CORRECT

















Use of PGA trademarks does not imply endorsement, perceived sponsorship or association with any product or service of PGA of America.

There are five simple rules for PGA Members who wish to utilize the PGA Member Professional, PGA Specialized Professional, PGA Certified Professional, and PGA Master Professional logos. Unauthorized or inappropriate use of the logo is a trademark violation and subject to sanctions:

- Only PGA Members in good standing may use the PGA Member Professional logo. PGA Specialized Professional, PGA Certified Professional, and PGA Master Professional logos may only be worn by PGA Members who have completed the necessary programming and met the specific criteria for each respective career path.
- 2. PGA Members may only use logos to represent the career paths that they have completed. For example, if a PGA Member has become a PGA Certified Professional in Golf Operations they may not use the PGA Certified Professional logo for Teaching & Coaching or Executive Management unless they have also achieved certification in these career paths.

- **3**. PGA Member's name must accompany each use of the logo, as specified in the guidelines.
- 4. Members (not Associates) in good standing may use the PGA logo on their own personal website or their facility's website. Members who have achieved PGA Specialized Professional, PGA Certified Professional, and PGA Master Professional status may use the appropriate logo on their own personal website or their facility's website. The use of this logo must conform to the rules outlined in this guide.
- **5**. Neither PGA Associates nor PGA Class F members may use any logo with the PGA Rocker. PGA Associates may use the PGA Associate logo featured in this guide.

If you have any questions concerning the proper use of the PGA Member Professional, PGA Specialized Professional, PGA Certified Professional or PGA Master Professional logos, please contact the PGA Member Information Service Center at 800.474.2776

## **PGA MEMBER LOGO**



Changes, deviations, modifications, alterations, or any departures from these standards will cause a breakdown in the continuity and consistency of the image we are trying to maintain. With that in mind, the information in this section should be regarded as rule rather than guidelines.

To ensure that the PGA Member logos never vary in appearance or proportion it should be reproduced only from camera-ready artwork or a digital file supplied by the PGA Membership Department. It must always be displayed without alteration and in accordance with the carefully established rules described in this guide. Under no circumstances is the symbol to be redrawn, re-proportioned, or modified in any manner. This is the symbol that reflects the professionalism, pride, past and prosperity of the PGA of America. It is important that it be treated with due respect.

For both logo options the following applies: the rocker is centered to and below the seal. The height of the blue internal color is equal to the height of the PGA letters in the seal. MASTER and PROFESSIONAL GOLFER'S ASSOCIATION OF AMERICA... are not the same font size. If you include the color and spacing above text in the crest, they're the same size. But the font itself is not.





#### What happened to the Stars?

PGA Certified and Master Professionals who have attained that status by December 31, 2019, will be allowed to continue to use the appropriate PGA Certified and PGA Master Professional logos with the "stars" at their discretion. The PGA will continue to sell this logo in the PGA Member Shop, and allow approved vendors to produce soft goods with these logos for those eligible to purchase.

While PGA Certified and Master Professionals who have earned that status by December 31, 2019 will continue to have the ability to use the logo with the stars, the Association will move forward promoting the value of earning PGA Master Professional and PGA Certified Professional status using the logos without the stars.

## **CLEAR SPACE & MINIMUM SIZE**

**CLEARSPACE** 







MINIMUM SIZE

0.6"



Λ E'



Whenever the PGA or the PGA Member logos are applied, it must always be clearly visible in order to be instantly recognizable.

For both logo options, the following applies: the minimum clear space is equal to the height of the PGA letters in the Seal in the logo's reproduced size, as shown here. This clear space isolates the logo from competing graphic elements such as copy, photography, or background patterns that may divert attention from it.

The PGA Member logos retain their visual strength in a wide range of sizes. However, because of the detail inherent

in the Seal, there are sizes in which it ceases to be clearly legible and its impact is diminished.

To accurately reproduce the PGA and the PGA of America Member logos, use the following guide:

by the height of the PGA of America Seal. The Seal from top to bottom as shown above measures 1 3/8 inches. The letters shown above measure 7/8 of an inch. The minimum size should never be smaller than 0.5 inches from top to bottom. Never reproduce the logo smaller than this size.

**NOTE:** Use of PGA trademarks does not imply endorsement, perceived sponsorship or association with any product or service of the PGA of America.

## **LOGO COLORS**







#### **OFFICIAL LOGO COLORS**



PANTONE 872 C, 872 U C20 M30 Y70 K15 R180 G151 B90



The PGA and PGA Member logos should appear in Gold and Blue, although other variations are allowed when necessary (see Color Variations). It is important to note that the exact specifications for these colors:

- ▶ PGA of America Metallic Gold is equivalent to PANTONE 872 C or PANTONE 872 U
- PGA of America Blue is equivalent to
   PANTONE 533 C or PANTONE 539 U

The chart on this page identifies the exact color formulations for 4-color printing (CMYK) and on-screen use (RGB).

When reproducing our identity, always match the **PANTONE** colors defined here. When printing on uncoated paper stock, use the uncoated **PANTONE** numbers as colors can sometimes change significantly.

**NOTE:** The colors shown in manual have not been evaluated by Pantone, Inc. for accuracy and may not match the PANTONE color standards. Refer to the PANTONE Matching System for accurate representation of these colors. PANTONE® is a registered trademark of Pantone, Inc.

# **COLOR VARIATIONS**









ONE-COLOR BLACK



REVERSE

Our logo is most powerful when it is reproduced in PGA Gold and Blue (Full-Color version), as shown above. However, to accommodate communications where the two-color logo cannot be properly reproduced or applied, other color variations are available, including:

- ▶ One-color Black logo
- ▶ Reverse logo

These color variations should only be used when the twocolor Gold and Blue version cannot be reproduced accurately or legibly. Here are two ways to determine if another color variation should be used:

- If the layout uses a dark color or photographic background, the two-color logo or reverse logo should be used;
- If multi-color printing is unavailable, the one-color Black, or reverse logo should be used.

When using one of these alternate color variations, observe the same clear space and minimum size requirements specified for the two-color logo..

**NOTE:** All examples shown above are also applicable to the PGA Member Professional, PGA Specialized Professional and PGA Certified Professional logos using only the seal, designation.

## **TYPOGRAPHY**

Gotham Book abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789@#\$%<>?!+=-{}[]:;

Gotham Medium abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789@#\$%<>?!+=-{}[]:;

Gotham Bold abcdefghijkImnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789@#\$%<>?!+=-{}[]:;

Gotham Black abcdefghijkImnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789@#\$%<>?!+=-{}[]:;

Hoefler Text Regular abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789@#\$%<>?!+=-{}{}:;

Using a consistent typeface throughout our communications creates a proprietary look. Two typefaces have been selected for PGA of America – Gotham and Hoefler Text.

Gotham is a modern, sans-serif face that is geometric and precise. It evokes the exacting nature of the game. Because it is bold, Gotham should be used in headlines, captions, and primary messaging. Gotham is available in several weights including Black, Bold, Medium, and Book.

Hoefler Text has been chosen for use in body text. Its classic and highly legible character reflects the heritage of the game and complements Gotham. Never use Hoefler in headlines or primary messaging.

For communications such as letters, standard typefaces such as Arial can replace Gotham and Times Roman can replace Hoefler Text.

## **USAGE GUIDELINES**

PGA.org is your online resource for business and personal use items that feature PGA and PGA Member logos, and promote your professional expertise as a PGA Member. Personal use of the PGA Specialized Professional, PGA Certified Professional, and PGA Master Professional logos is intended to benefit individual PGA Members. Therefore, use of these logos are the responsibility of each PGA Member. These logo marks should never be given to anyone who is not a PGA Member. It is important to understand that personal use means not for retail and or not for resale of any kind. These logo marks are intended for the applicable PGA Member's use only. The PGA Member logo marks may not be used by anyone else.

In addition, it is recommended that you check the PGA Style Book on PGA.org which is designed to assist you in the proper use of the PGA Member title and phrases that relate to golf and the PGA.

PGA Members who supply the PGA Member logos or other trademarks of PGA of America to printers, companies, etc., to produce letterhead, business cards, or personal use items, etc., shall be ultimately responsible for any negligent use of the logo and/or trademarks. The PGA Member must ensure that the logo is removed entirely from the files, records, etc., of the provider from which they received services.

The PGA Member logos are a registered federal trademark of the PGA of America and any unauthorized or inappropriate use of it or any other trademark(s) of PGA of America is misleading and constitutes as trademark infringement and unfair competition.

#### PERSONAL USE

PGA Members may purchase goods from authorized golf manufacturers bearing the PGA Member logos for their personal use. These products cannot be used in retail and/or for resale of any type. PGA Members are responsible for the use of the PGA Member logos and should defer any questions to the **Membership Department** at 800.474.2776.

## **STANDARDS**





Jonathan Smith, PGA



# JONATHAN SMITH, PGA PGA MASTER PROFESSIONAL

When the PGA Member logo is featured with the individual PGA Member's name placed immediately beneath it, the size of the name should be made equal to the height of the letters "PGA" within the Seal. The spacing between the logo and the Member's name should also be equal to the height of the letters "PGA" within the Seal. The PGA Member's name should be set in Gotham Book typeface.

The individual PGA Member's name with the words "PGA Master Professional" beneath it can be used on personal merchandise such as shirts, sweaters, jackets, golf bags, hats. It should be set in Gotham Book typeface and maintain a 50/50 ratio in size.

## STATIONERY SYSTEM

The PGA of America stationery is, by far, the most important means of communication that we have.

The stationery system described in the following pages has been established for PGA Members. It was designed to ensure a unified and consistent appearance to all stationery used by the Association.

If you are responsible for ordering stationery items, please provide your printer with the appropriate spec sheet supplied here. The following applies to all traditional forms of business communication such as business cards, envelopes, letterhead, etc. Then make sure upon delivery, that the finished product matches the standard layout, paper, typography and colors. If you are responsible for developing new or modified stationery items, provide your design consultant with access to this entire section to guarantee consistency in appearance and specifications.

The following applies to all traditional forms of business communication such as business cards, envelopes, letterhead, etc.

# **LETTERHEAD**

#### **SPECIFICATIONS**

**SIZE:** 8 1/2" x 11"

#### **PAPER STOCK:**

Classic Crest Writing Paper Avon Brilliant White 24lb Text

#### COLOR/PROCESS:

Blue = Pantone 539 U Gold = Pantone 872 U (metallic)

#### LOGO:

Height = 0.875"/1"

#### **TYPOGRAPHY:**

Name: Gotham Bold 13 pt./15 pt. Address, Phone, web: Gotham Book 7 pt./9 pt.



Use the PGA letters along with the PGA Specialized Professional, PGA Certified Professional, or PGA Master Professional logo with the individual's name beneath the logo for letterhead. This style is consistent with national and section styles.

Second and subsequent pages should be typed on blank sheets of letterhead

# **ENVELOPE**



Envelopes and mailing labels should both use the appropriate logo and the individual's name. It can be reproduced as a two-color or one-color item as shown here.

# STATIONERY SYSTEM MISUSE

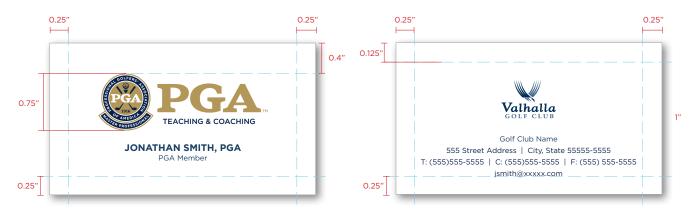


#### LETTERHEAD/ENVELOPE EXAMPLE

The PGA Member logos must always appear with the individual's name beneath it.

# **BUSINESS CARD**

#### DOUBLE-SIDED CARD, WITH CLUB LOGO



#### SINGLE-SIDED CARD



#### SINGLE-SIDED CARD



#### **SPECIFICATIONS**

**SIZE:** 31/2" x 2"

#### **PAPER STOCK:**

Classic Crest Writing Paper Avon Brilliant White | 80lb Cover

#### **COLOR/PROCESS:**

Blue = Pantone 533 U Gold = Pantone 872 U (metallic)

#### **PGA MEMBER LOGO:**

Height = 0.75"/ 0.625"

#### TYPOGRAPHY:

Name:

Gotham Bold 9 pt./11 pt.

#### Titles:

Gotham Book 7 pt./9 pt.

#### Address, Phone, web:

Gotham Book 7 pt./11 pt.

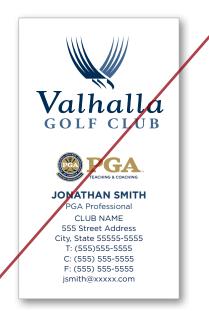
The business card must communicate the PGA of America's values of competence, professionalism, quality and attention to detail. When working with a dual-logo business card it is important to remember that the PGA logo must remain in the priority position. Because of this, it is highly important that printers strictly comply to the approved designs and production specifications and monitor quality carefully.

# **BUSINESS CARD MISUSE**





#### INCORRECT





# **ASSOCIATE USAGE**

#### CORRECT





#### CORRECT





In order to provide recognition to PGA Associates, they are allowed to utilize the PGA Associates logo on business cards, resumes and cover letters, which is to appear no smaller than **0.5" high**. An associate card, resume and cover letter **will not** contain the PGA logo, PGA Seal or PGA Member logos, but may use the Gotham typeface.

**NOTE:** Associates must be in "good standing" in order to use PGA Associate logos. Those in suspended status are not in "good standing."

## STUDENT USAGE





In order to provide recognition to PGA Students, they are allowed to utilize the PGA Student logo on resumes, cover letters, etc., which is to appear in the top right corner. No smaller than **0.5" high**. A student resume and cover letter **will not** contain the PGA logo , PGA Seal, or PGA Member logos, but may use the Gotham typeface.

**NOTE:** Students have to follow the guidelines set by PGA of America Golf Management and their universities for embroidery use of the PGA logo.

# STUDENT USAGE

#### CORRECT





#### CORRECT





In order to provide recognition to PGA Students, they are allowed to utilize business cards. An student card **will not** contain the PGA logo or PGA Member logos, but may use the Gotham typeface.

**NOTE:** Students must be in "good standing" in order to use PGA Student logo.

## ADVERTISING

#### CORRECT

# Acme Golf Club 18-hole Championship Course 1-333-888-8888 PGA

JONATHAN SMITH, PGA

#### CORRECT

### **Acme Golf Club**

18-hole Championship Course

1-333-888-8888

Staffed by PGA Members

#### CORRECT



The following guidelines apply to traditional advertising such as websites, social media, television, newspapers, telephone and other directories, magazines, brochures, signs, billboards, etc.

 If the PGA, Member Professional PGA Specialized Professional, PGA Certified Professional, or PGA Master logos is used in an ad or other printed promotional copy, it must appear with an individual member's name. While a facility may advertise that it is "staffed by PGA Members,"

#### INCORRECT



#### INCORRECT



#### INCORRECT



it may not use any PGA Member logos without an individual's name.

2 The PGA logo or the PGA Member logos must be used in the proportions set forth in the logo guidelines. No facility will be allowed to use any PGA Member logos disproportionately in any way. No facility may use any PGA Member logos larger than the facility name.

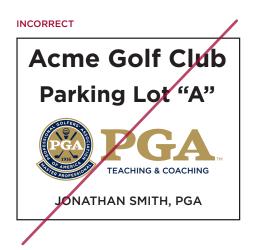
# **ON-SITE SIGNAGE**

#### CORRECT



#### INCORRECT





The PGA or the PGA Member logos can be used on-site at any facility employing a PGA Member. The logo may be used anywhere the PGA Member conducts his or her business (i.e., the golf shop, locker rooms, practice ranges, etc.) It would not be

appropriate, for example, to display the logo at a facility's swimming pool, tennis court or parking lot.

The logo must always be accompanied by the individual member's name as previously specified.

## **DIGITAL SIGNATURE USE**

#### CORRECT

#### JONATHAN SMITH, PGA

Golf Club Name 555 Street Address City, State 55555-5555

T. (555)555-5555 C. (555)555-5555 F. (555) 555-5555 jsmith@xxxxx.com



#### JONATHAN SMITH, PGA

Golf Club Name 555 Street Address City, State 55555-5555

T. (555)555-5555 C. (555)555-5555 F. (555) 555-5555 jsmith@xxxxx.com



#### **INCORRECT**

#### JONATHAN SMITH, PGA



Golf Club Name 555 Street Address City, State 55555-5555

T. (555)555-5555 C. (555)555-5555 F. (555) 555-5555 jsmjtn@xxxxx.com



#### JONATHAN SMITH, PGA

Golf Club Name 555 Street Address City, State 5555-5555

T. (555)555-5555 C. (555)555-5555 F. (555) 555-5555 jsmith@xxxxx.com

#### **PGA MEMBER ELECTRIC SIGNATURES**

The PGA Member logos must always appear with the individual's name and contact above the logo.

**NOTE:** This page refers exclusively to digital signatures. For digital use as it relates to websites and social media please refer to page 20.

## **DIGITAL SIGNATURE USE**

#### CORRECT

#### JAMES DOE

**PGA** Associate

Golf Club Name 555 Street Address City, State 55555-5555

T. (555)555-5555 C. (555)555-5555 F. (555) 555-5555 jdoe@xxxxx.com



#### JAMES DOE

PGA Associate

Golf Club Name 555 Street Address City, State 55555-5555

T. (555)555-5555 C. (555)555-5555 F. (555) 555-5555 jdoe@xxxxx.com

#### JANE DOE

Golf Club Name 555 Street Address City, State 55555-5555

T. (555)555-5555 C. (555)555-5555 F. (555) 555-5555 jdoe@xxxxx.com



#### JANE DOE

Golf Club Name 555 Street Address City, State 55555-5555

T. (555)555-5555 C. (555)555-5555 F. (555) 555-5555 jdoe@xxxxx.com

#### INCORRECT

#### JAMES DOE, PGA



Golf Club Name 555 Street Address City, State 5555-5555

T. (555)555 5555 C. (555)555-5555 F. (555) 555-5555 jdoe@xxxxx.com



## JANE DOE, PG

Golf Club Name 555 Street Address City, State 5555-5555

T. (555)555-5555 C. (555)555-5555 F. (565) 555-5555 jdoe@xxxxx.com

#### **ASSOCIATE & STUDENT ELECTRIC SIGNATURES**

The PGA Associate or Student's name and contact should appear with or without the PGA Associate or Student logo.

**NOTE:** This page refers exclusively to digital signatures. For digital use as it relates to websites and social media please refer to page 20.